

4 May 1973

MEMORANDUM FOR: Deputy Director for Management and Services  
SUBJECT : Office of Training - Weekly Report

I. Recent Activities

A. Intelligence Production Course

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The final week (23-27 April) of the eight-week program focused on the consumers of finished intelligence. In line with the current emphasis on improved intelligence support to the President, five guest speakers discussed different aspects of the relationship between CIA and the White House. The speakers included: David McManis, the Director of the White House Situation Room; James Hackett, the Assistant Staff Secretary of the NSC; Samuel [redacted], a recent member of the NSC Staff, who is now Special Assistant to the DCI for Middle East Affairs; Robert Morris, the Deputy Chief of the Council on International Economic Policy; and [redacted], Chief of the Middle East - Africa Division in OCI.

The class also met with Dennis Doolin, Deputy Assistant Secretary of Defense, who discussed the uses of intelligence in DOD policy-making, and Richard Durham, the Intelligence Advisor to the Arms Control and Disarmament Agency. All of the sessions went well. We believe the class emerged with some good insights into the problems and methods of operation of our major intelligence consumers.

B. Information Science for Management

This one-week course was conducted 23-27 April for 35 officers from CIA, DIA, NSA, Army, Navy, and Air Force. The course was very well received but the consensus of the student body was that it should be extended a week to provide more thorough coverage of the subject matter -- a consensus that requires a more complete review by the staff.

C. Meeting with DCI's Consultant on Military Affairs

On Tuesday, 1 May, the Deputy Director of Training and other OTR staff members met with [REDACTED] [REDACTED]. The meeting covered a number of points, including the relationship of intelligence to policy, the need for Agency analysts to write short, hard-hitting reports that reflect a greater sensitivity to the policy issues confronting the NSC staff members, and ways that OTR could improve the awareness of policy issues on the part of Agency employees attending OTR courses.

D. Presentation by Rand Corporation Representative

On Wednesday, 2 May, Mr. Thomas Brown, Associate Director, Information Science and Mathematics Department, Rand Corporation, presented his paper entitled "Communicating Degrees of Confidence Within an Intelligence System" to a representative OTR faculty group. Final touches are now being made on the paper which Mr. Brown will submit to the Defense Advanced Research Projects Agency. The paper deals with the use of quantitative methods in the collection, analysis, and production of intelligence. (This presentation was a follow-up to a briefing that Mr. Brown gave to the Chief of the Information Science Training Staff on 12 April.)

E. Visit of NSA Group

"A Day at CIA" was presented to the National Senior Cryptologic Course on Tuesday, 1 May, at Headquarters. The schedule included briefings on the organization and functions of CIA as well as detailed presentations on the Agency's ELINT and COMINT activities. Speakers included: Messrs. Charles Briggs, D/OPPB; Paul Walsh, ADDI; James Hirsch, D/ELINT; and [REDACTED], OC.

F. FSI African Seminar

[REDACTED] from the School of Intelligence and World Affairs attended the course, 16-27 April, and reports that it was valuable both substantively and pedagogically. The organization of the course and the selection of speakers were excellent, and the small class size (eight students) contributed to an informal atmosphere in which there was a free exchange of questions and ideas. The pedagogical value derived from the opportunity to assess

the films and speakers for potential use in SIWA programs. The course chairman, a young contract faculty member from the School of Advanced International Studies, was particularly impressive and will be a useful contact for consultation on OTR requirements concerning Africa.

## II. Upcoming Developments

### A. Program on "The Energy Challenge"

The Senior Seminar Staff is organizing a one-day program on "The Energy Challenge" for presentation in the Headquarters auditorium on Tuesday, 22 May. Originally thought of as an educational program for a meeting of Seminar alumni, the idea has been expanded to coincide with proposals by the Domestic Contact Service for a


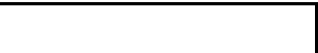
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As planned now, the program will consist of a presentation by a senior official of the Shell Oil Company on the technological forecast of the energy situation and a panel discussion by experts from Commerce, Interior, State -- and there may be others -- to be followed by questions from the audience. An OTR Special Bulletin, announcing the details, will be published next week. Tickets will be sent to Senior Training Officers for distribution within their directorates; approximately 100 will be reserved for DIA and State/INR personnel.

### B. Program EEO

A one-day program on Equal Employment Opportunity will be presented in the Headquarters auditorium on Thursday, 17 May, beginning at 0930 hours, for Agency EEO representatives and other selected personnel who have EEO responsibilities. The program will feature presentations by three high-level officers from the Civil Service Commission: Gerald Hinch, Director of EEO; Helene Markoff, Director of the Federal Women's Program; and Jane Taylor from the Upward Mobility Office. Attendance will be by invitation. Either Mr. Colby or Mr. Fisher will open the program. OTR will videotape the presentations.

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Director of Training